

Casco Township Board of Trustees  
Regular Meeting October 21, 2013 @ 7:00 pm  
At Casco Township Hall 7104 107th Ave

Approved 11/18/13

Call to Order: Allan Overhiser called the meeting to order @ 7:05pm and led in the Pledge of Alliegence.

Present: Allan Overhiser, Cheri Brenner, Lu Winfrey, Josiah Jessup, Judy Graff and 9 other people.  
Absent: None

**Public Comment:**

Present was Jan Gozwick and Cindy Porter from the Allegan County Central Dispatch. Jan, Director of this organization, gave a presentation on the history of the Allegan County Central Dispatch which was formed as a county-wide collaborative effort in 1989 with the following goals:

Provide the ability to reach a PSAP by dialing three digits "9-1-1"

Coordinate and dispatch public safety from a one cost effective dispatch center

Aid in faster response times from public safety

The ACCD has successfully operated with these goals in mind for nearly 25 yrs.

Jan gave a report to inform the public of dispatch services and to discuss current and future needs.

To update services they need to raise surcharge from \$2.80 to \$3.00 on your telephone bill.

This will be possibly on the ballot next August 2014 to increase that millage. The present surcharge is funded through 2014.

**Board Reports:**

Clerk

Cheri presented to the board the minutes of the regular meeting of **9/16/2013** and the minutes of Special meeting of **10/4/2013** to be approved.

Josiah moved to approve 9/16/13 minutes. Lu Winfrey seconded.

Minutes were approved as amended.

Cheri mentioned that on the 10/4/13 minutes she had forgotten to add to them that Lu Winfrey was absent.

Josiah made motion to approve **10/4/2013** minutes with that correction. Lu Winfrey seconded. All votes in favor. Motion carried.

Cheri made motion to approve moving \$9,400.00 from the Cemetery Fund to the General Fund

Cemetery expense account 209.000.79000 Historical Records	\$5,000.00
and expense account 209.000.80000 Misc Income	\$4,400.00 to
General Ledger accts	
101.000.677000 Misc. Income	\$5,000.00 &
101.000.68900 Transfer from cemetery fund	\$4,400.00

This needs to be amended because the Cemetery Fund does not have an account and because of the new Cemetery Software and the payroll expense implementing the cemetery records we can dispense those expenses from the general fund.

Judy Graff seconded the motion. All votes in favor. Motion carried.

Cheri also made motion to amend the budget in the amount of \$4,000.00 for the

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Assessor's legal fees to the new expense acct. Board of Review Legal acct#101.247.80200.

Judy Graff seconded motion. All votes in favor. Motion carried.

These fees were previously paid out of zoning legal fees and because of the increase in property tax issues has increased the Board of Review legal expenses.

Judy Graff seconded motion. All in favor. Motion carried.

Cheri also reported that on 10/16/13 she was in Lansing for Electronic Poll Book training. This was needed for the November 5, 2013 election.

On 10/18/13 Cheri went to Saugatuck Village Hall for the accuracy test on the township's tabulator. The tabulator is all ready now for the 11/5/13 election.

Also on 10/23/13 Cheri and Janet are going to the Trestle Restaurant for a Allegan County Clerk's Association luncheon. There will be updates and other information on the election and any new changes that we may need to know. There will be other speakers there too.

#### Treasurer Report

Lu Winfrey reported on the following account balances as of September 30, 2013-

General Fund	Balance	\$ 539,852.82
Parks Fund	Balance	\$ 25,603.97
Senior Services Fund	Balance	\$ 16,487.55
Fire Dept Fund	Balance	\$ 393,456.52
Road Fund	Balance	\$ 257,238.28
Cemetery Fund	Balance	\$ 126,867.33
Collected Tax Acct	Balance	\$1,029,453.00
Lakeview Sewer	Balance	\$ 16,023.15
Lakeview Water	Balance	\$ 95,967.32
Pacific Sewer	Balance	\$ 189,489.01

Lu made motion to approve the following-

General Fund	Orders #22276-22328	in the amount of	\$ 70,525.64
Collected Tax	Orders #2865-2870	in the amount of	\$2,524,630.32
Fire Fund	Orders #3911-3913	in the amount of	\$ 153,950.30
Parks Fund	Orders #399-410	in the amount of	\$ 4,036.14
Seniors Fund	Orders # 387 -392	in the amount of	\$ 2,576.84
Cemetery Fund	Orders #1030	in the amount of	\$ 9,400.00
Road Fund	Orders #1084-1086	in the amount of	\$ 29,604.36

Judy asked about the source of the balances of the new accounts. Lu explained that they are the loan bank balances.

Cheri seconded. All votes in favor. Motion carried.

Lu mentioned that the Newsletter for the winter tax bills needs to be done by November 15, 2013 so it can go to the printers.

Lu brought up the issue that we need to make a decision on whether the Township Hall will be closed during the week of Christmas.

Judy made motion to approve that the Township Hall be closed the week of Christmas. Josiah seconded. All in favor. Motion carried.

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Senior Report

- #Susan gave report that the Veteran Support Center program on 9/18/13 talking to wartime veterans and their spouses was attended by 30 people. Lunch was provided.
- #The flu shot clinic on October 2, 2013 went very well, 23 people received shots that day. Susan said that both of these programs were on our website.
- #She also said that there will a card making craft class on 10/22/13 from 10:00am to 12noon taught by Linda Dine and Janet Hanscom. Everyone is welcome.
- #The Senior Appreciation Luncheon will be held on 10/30/13 at 12noon at the SHAES fire station on 66th street.
- #The exercise classes on Mondays and Thursdays followed by coffee from 10:00am to 11:00am are well attended with approximately 13 to 15 people and sometimes more.
- #Tuesdays card games from 1pm to 3pm is going great with a lot of good treats and laughter. Everyone is welcome to this also.
- #The Casco Nature Preserve walking and brown bag lunch continues as long as the weather is good. This is every Wednesday starting at 10:00am. Everyone is welcome.

Park & Recreation Report

Bruce Brandon reported that the committee is working on a signage package to be ready for winter bidding.

Also . Bruce asked Allan about the timing on the entrance gate. Allan said he will get in touch with the company to get assistance on that matter. Bruce also said that Sandy Warren has decided to stay on the committee.

Bruce requested approval to attend the Annual Michigan Parks and Recreation Association Conference in Traverse City, Mi Jan. 21, 22 2014. He feels that it would be important to our parks management.:

The breakdown is as follows:

Registration	\$130.00
Hotel 2 nights	\$240.00
Mileage 400 miles @ .40	<u>\$160.00</u>
Total	\$540.00

The board all agreed that it would be worth the training for the township with the managing of our two new parks.

Judy made motion to approve and that the expense should be paid out of the park fund.

Lu seconded motion. All in favor. Motion carried.

Stairway update. Pam said that we have a signed contract with Oselka for the beach stairs and we believe they will start tomorrow 10/22/13 weather providing.

The committee has been working on the walkway and would like to build that out of concrete instead of wood. The committee would like to take \$15,545 out of Oselka bid to Exxel to do the concrete walkway. The walkway will be 6" deep with wire.

Judy made motion for change order to have Allan Overhiser empower to contract with Exxel to do walkway within the \$15,545.00 amount.

Lu seconded.

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Roll call Vote:

Yahs: Josiah, Allan, Cheri, Lu, Judy

Nays: none

### County Report

Tom Jessup said in regards to the Allegan County Central Dispatch that the county does fund the 9-1-1 also.

He reported that the county passed the current budget.

He spoke on other issues in the county.

### ZBA

Josiah Jessup, township representative on the ZBA Board, reported on the three issues of the meeting of Oct. 10, 2013

**David Halperin**, Gail Halperin Trust,

Variance was declined because the structure he wants to build would be 48% of his lot and the max is 25%. He was granted a variance on 11/1/12 to expand upward, but the cost for construction was excessively high.

**John Malstrom** 2016 Argyle, Kalamazoo, Mi 49008 asked for a variance from Section 3.28Bld(l) which requires a minimum front yard setback of 25 feet and Section 3.28Blc which requires a maximum lot coverage of 25%. The lot size is 50 feet x 100 ft and is a corner lot. The variance was granted because it would not change the footprints and this is a corner lot. The owners will remove the 61 sq ft shed. The parcel in question is 14 Bluff St. South Haven, Mi 49090

**Duane Hoorn**, 2117 Eldewilde, Richland, Mi. 49083 want to construct a 20ft x 36f garage contrary to the provisions of Section 3.28Bld(l) which requires the front yard setback to be 25ft from the right-of-way(ROW). The applicant wishes to place the garage 18.5 ft at the closest point from the ROW. The parcel is located at 1123 Edgewater Terrace in Glenn Shores Subdivision in the LDR(Low Density Residential) zone. He was granted his request.

### Hospital Report

No report.

### Water and Sewer Authority

Allan handed out a report that showed Casco and South Haven Charter Township of the numbers hooked up, hardship, etc and the numbers that still need to be hooked up. He also gave the board a copy of the letter that was sent to the property owners in regards to the admin fee.

### Old Business:

Police Proposal-

Allan discussed the Police Service Agreement Proposal that he received from the City of South Haven.

The proposal was \$185,711.40 for SHPD for year 2014 to be paid in 12 monthly installments beginning of January 1, of each year.

There was a lot of discussion about whether or not we need this. The response time right now with