

APPROVED on 10-9-13

Regular Meeting of Casco Township Planning Commission
September 11, 2013 - 7:00 PM

MEMBERS PRESENT: Bruce Barker, Lewis Adamson, Daniel Fleming, David Campbell, and Judy Graff

ABSENT: Dian Liepe and Paul Macyauski were excused.

STAFF PRESENT: Susan West, Recording Secretary

1. Call to Order and review of agenda. Meeting was called to order at 6:58 PM. There were no changes to agenda.
2. Approval of minutes of August 5, 2013 Regular Monthly Meeting and August 26, 2013 Workshop on Zoning Ordinances Chapters 15 & 17 and Definitions. Motion by Campbell, supported by Adamson to approve the Minutes of the August 5, 2013 meeting as written. All in favor, MSC. Motion by Fleming, supported by Graff to approve the Minutes of the August 26, 2013 Workshop as written. All in favor, MSC.
3. Public Comment & Correspondence - none
4. Report from the Township Board Representative – Graff reported on the August, 2013 meeting as follows:
 - a. Doug Murdock donated trees that are to be planted around the Township Hall property. Eagle Scouts will be doing the planting in October, 2013.
 - b. Tom Jessup indicated that the Allegan County Sheriff wants more staff at the jail, which will, in turn, change the design, cost, etc. of the jail.
 - c. The Board will be asking for a police millage in the spring. Allan Overhiser, Supervisor, will be working on the proposal. Graff indicated that there seems to be support for the millage. Comments so far have included 1. The presence of the police cars at the Township Hall has been positive. 2. There have been arson problems on 68th Street, 3. Crime statistics should be requested from the County, 4. It should be made clear why we need 2 full time police officers. Chairman Barker indicated that it would be helpful to provide voters with easy to understand figures on how this millage would affect them (possibly a chart). Using terms such as taxable value and SEV can be confusing.
 - d. Allan Overhiser and Cheri Brenner have talked with someone regarding updating and maintaining the website. They will be getting a proposal.
 - e. Regarding the North Shore Drain, the August 28, 2013 Meeting of the County Board of Determination was limited to whether or not the project was necessary. It was determined that it was. The next steps will be: A detailed study, another meeting, a bid letter, and a day of review of assessments.

- f. Graff reported that it was published in an Allegan County newspaper that in Clyde Township there will be mandatory water and sewer hook-up effective September 21, 2013.
- g. Graff reported that in a training session she was advised that the Master Plan must include a Master Street Plan and that we should follow up with Patrick Hudson as to what legal requirements need to be met. Chairman Barker indicated that he believed that the roads in Casco Township are either private roads or county roads and that as long as we have County Road Commissioners, there is no real reason to have a major street plan. Adamson stated that the Planning Committee's decisions do affect our streets, ie: the amount of traffic. It was agreed that future decisions should include the impact on the streets.

- 5. Report from the ZBA representative - none
- 6. Report from Water/ Sewer representative - Adamson reported that the Pacific and Lakeview areas are almost done. Casco identified 116 hook-ups that were probably not paying. Adamson stated that the City will allow us to go back only one year for payment. Graff indicated that we need to have our attorney check into whether or not the Township must abide by this one year limit. Adamson reported that 2014 will be in good shape with the Meijers store being in by April.
- 7. Old Business-Review workshop on Zoning Ordinance – Chairman Barker stated that everything should be set for the September 18, 2013 meeting. Patrick Hudson will have updated pages, as well as a proposed new Open Space Development section.
- 8. New Business: Future PC meetings – Public Hearing Date for Zoning Ordinances Chapters 15 & 17 – Chairman Barker stated that the next meeting will be a workshop on September 18, 2013 at 6:00 pm and that we will probably need one more workshop in October before we can have a public meeting on these changes.
- 9. Public Comment: none

Next Meeting: Workshop on Wednesday, September 18, 2013 at 6::00 PM

Motion to adjourn by Graff, 2nd by Adamson. All in favor, MSC. Meeting adjourned at 8:23 PM

Minutes prepared by Susan West, Recording Secretary