

CASCO BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING
6/20/16 @ 7:25PM

Approved 7/18/2016

Call to order: Allan called meeting to order @ 7:25pm.

Present: Overhiser, Brenner, Jessup, Winfrey, Graff and 16 other interested people.

Hearing: Public Hearing for Pacific Avenue Water SAD opened up at 7:25pm to put water main in at a projected costs of \$229,886.40 and to hear any objections to this SAD. Bill Jackson parcel #02-555-019-00 was present and said he is located west of this district. Cheri said she would check on that. Judy made motion to close the public hearing. Josiah seconded.
Hearing adjourned at 7:43pm.

Allan opened the regular meeting at 7:45pm.

Robert Genetski was present to introduce himself. He is running for Allegan County Register of Deeds- Clerk position.

Public Comment: David Diny is concerned about the dust problem on 62nd Street.

Deputy Kurt Katje was present to give a report. He reported that the county is going with the Michigan Communication System that other departments use. This will be an upgrade from the system that is now used. He also mentioned that he needs the gate codes for associations in case of an emergency.

Also, Fireworks are legal the day before, the day of, and the day after a holiday, 24hrs. a day.

COMMITTEE REPORTS:

Clerk:

Brenner submitted minutes for regular meetings March 21, 2016 and April 18, 2016 for approval. The board needed to look at the minutes before voting on them.

Cheri reported that she received a letter with instructions from Siegfried Crandall regarding the audit for 2015.

Treasurers:

The balances for all accounts are as follow:

General Fund	Balance	\$651,367.25
Parks Fund	Balance	\$ 52,367.25
Senior Services Fund	Balance	\$ 46,678.54
Fire Dept. Fund	Balance	\$725,348.67
Road Fund	Balance	\$316,539.38
Police Fund	Balance	\$127,094.00
Cemetery Care Fund	Balance	\$108,707.39
Collected Tax Acct	Balance	\$ 175.07
Lakeview Sewer	Balance	\$ 23,930.34
Lakeview Water	Balance	\$ 7,119.03
Pacific Sewer	Balance	\$ 30,526.96
Orchard Sewer	Balance	\$ 31,869.20
Lakeview Paving	Balance	\$ 21,589.00

Lu made motion to approve the following:

General Fund	Orders#23801-23843	in the amount of	\$ 36,840.51
Collected Tax	Orders#3199-3202	in the amount of	\$ 24,411.90
Parks Fund	Orders#756-769	in the amount of	\$ 2,810.31
Seniors Fund	Orders#553-559	in the amount of	\$ 3,613.66
Police Fund	Orders#139-141	in the amount of	\$ 6,425.49
Fire Fund	Orders#3936	in the amount of	\$105,354.75

Josiah supported. All votes in favor. MC

Old Business-

Reimbursement Policy-

Allan explained the Reimbursement Policy that was handed out at the May 2016 meeting.

The **policy** is as follows:

**Casco Township
Reimbursement Policy**

Casco Township Board recognizes the value in having representation and participation in entities that provide services to the residents to Casco. Representatives of Authorities and other entities under contract to provide services shall receive a per diem. Per diem is to be paid for board meetings. Representatives will not receive compensation for sub-committees or other time spent without prior board approval.

The salaries, wages, and per diems are intended to not only compensate the individual for their time and to include incidental expenses necessary to perform the normal functions of the job.

The Board encourages training and continuing education for all elected officials, representatives, and employees.

Training must be pre-approved by the Clerk and Supervisor if the estimated cost is within budget. Incidental expenses such as, mileage, parking, food and lodging may be reimbursed. Per Diems will not be paid for training.

Food during normal functions and daily activities will not be paid for by the township.

Exceptions:

1. Election workers will be eligible to receive food as a part of their compensation because of scheduling and the need to adequately staff the elections.
2. Senior Services programming can include food as part of the program and informational events.
3. Special Events with Board approval.

Mileage in the performance of normal functions of the job will not be paid for by the township. Normal functions include but limited to: trips to the post office, trips to the bank, travel around the Township and South Haven. Travel outside of normal and beyond may receive reimbursement at the posted Federal rate.

All members are encouraged to communicate and share rides when possible.

There was some discussion concerning the new policy.
Judy made motion to approve the New Reimbursement Policy. Josiah seconded.
Roll call vote: Josiah, yes, Allan, yes, Lu, yes, Judy, yes, Cheri, yes
All votes in favor. MC
Ayes: 5
Nays: 0

Stair Repairs at the Beach access (Nature Preserve)-

Allan received a quote from John Brush in the amount of \$1,270.00 to repair four stairs at the Preserve.
Allan made motion to accept the quote from John Brush in the amount of \$1,270 to repair the four stairs. Judy supported. All votes in favor. MC
All votes in favor. MC

Resolution #3

Motion to adopt Pacific Water SAD said resolution. Judy supported. Josiah seconded.
Roll call vote: Judy, yes, Lu, yes, Allan, yes, Cheri, yes, Josiah, yes.
All Votes in Favor. MC
Ayes: 5
Nays: 0

Resolution #4

Motion to adopt Assessment District for Pacific Water SAD-
Roll Call Vote: Josiah, yes, Cheri, yes, Allan, yes, Lu, yes. Judy, yes
All votes in favor. MC

Bids received from TJM for Nature Preserve Parking was rejected because it was extremely high. Bids went out again and Joe Dubas submitted a bid in the amount of \$69,883.84 to do this work in house.
Judy made motion to approve Joe Dubas's bid in the amount of \$69,883.84 to do the extended parking at the Nature Preserve. Josiah seconded.
Roll call vote; Josiah, yes, Cheri, yes, Allan, yes, Lu, yes, Judy, yes.
Ayes: 5
Nays: 0

Amendments for 102nd Ave and Lakeview Paving to extend the payment due to 6/15/17.
Lu made Motion to amend the payment for Lakeview Paving payment due 6/15/17.
Cheri supported. All votes in favor. MC
Roll call vote. Judy, yes, Josiah, yes, Lu, yes, Allan, yes, Cheri, yes

Lu made Motion to amend the payment for 102nd Ave. payment due 6/15/17.
Judy supported. All votes in favor. MC
Roll Call Vote: Judy, yes, Allan, Yes, Josiah, Yes, Lu, Yes, Cheri, Yes.

New Business

Transfer station tree removal:

Allan is going to get a quote to have the trees removed at the Transfer Station.

3% Increase Cost of Living Raise for Employees:

The board discussed giving the township employees a 3% cost of living raise.

Lu made motion to approve the 3% cost of living raise to the township employees.

Josiah supported. All votes in favor. MC

Accept Budget for 7/16 thru 6/30/17.

Allan discussed the new budget and there wasn't anything new this year.

Judy made motion to approve the budget 2016/2017 as written.

Josiah supported. All in favor. MC

Judy made motion to approve the March 2016 and April 2016 minutes.

Josiah supported. All in favor. MC.

Josiah made motion to adjourn. Cheri supported.

Meeting adjourned at 9:45pm

Minutes Respectively submitted by

Cheri Brenner, Township Clerk